E-MAIL: SPFO @ MTNL.NET.IN
WEB SITE: www.spfo.gov.in

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OFFICE OF THE SEAMEN'S PROVIDENT FUND COMMISSIONER
(Under Ministry of Shipping)

ALL REPLIES SHOULD BE
ADDRESSED TO THE COMMISSIONER

"KRUPANIDHI" 3RD FLOOR,
9, WALCHAND HIRACHAND MARG,
BALLARD ESTATE, MUMBAI – 400 001

Ref. No.69/ 331 /2014-15 Date 27 JAN 2015

OFFICE ORDER NO. 3 OF 2015

When a ship is deregistered, or when the ownership changes, the Registrar of Indian Ships insist on a 'No Objection Certificate' from SPFO, as one the documents for processing the case. The SPFO issues the NOC to the Shipping Companies as and when such a request is made to SPFO.

2. It is observed that there is no uniformity in the processing of application towards the issuance of NOCs, and it is necessary that a Standard Operating Procedure needs to be adopted for issuance of NOC, so that NOCs are issued expeditiously. It is also to be ensured that there is no delay in issuance of NOC when there are no dues to SPFO from the ship-owner, and whenever there are payments due to SPFO, such overdue contributions along with damages are paid by those companies before the application is processed. This office order is intended to ensure that all concerned are aware of the standard procedure for getting a NOC from SPFO and the applications to SPFO for NOC are complete with necessary supporting documents, so that delays and inconvenience are avoided.

3. The following procedure shall be followed for issuance of all NOCs by SPFO, with immediate effect.

(A) The application for a NOC from SPFO shall be made by the owner of the ship.

(B) The application shall contain an undertaking from owner of the ship that any dues un-paid, if any found subsequently, will be paid by the ship-owner and recovery proceedings under the SPF Act & Scheme may be initiated in case such dues not paid. The undertaking should also state that PF payment for seafarers already on board will be made within 3 days of sign-off. The letter should indicate date from which the vessel has been owned by the company and a copy of crew list should be attached. (The application and undertaking shall be made by the owner of the ship as indicated Certificate of Registry. Application from agent will not be accepted). The application shall be complete with the information stated at Annexure-I to this Order.

(C) Once the application complete in all respects is received at SPFO, the OS shall get the application examined for any overdue payments to SPF relating to the vessel or company, or any other discrepancy.

(D) The concerned officer/staff shall examine about the dues from the ship owner from the date of registration of the ship till the date of application for NOC, and indicate the status of the pending dues during the period of ownership of vessel.

.....2/-