Tel.: 22616925 **WEB SITE: www.spfo.gov.in**
FAX: 022 – 2261 6202 **E-mail: spfo @ mtnl.net.in, /spfoac@gmail.com**

OFFICE OF THE SEAMEN'S PROVIDENT FUND COMMISSIONER

"KRUPANIDHI" 3RD FLOOR, 9, WALCHAND HIRACHAND MARG, BALLARD ESTATE, MUMBAI – 400 001.

THE SEAMEN'S PROVIDENT FUND SCHEME, 1996

Application Form for **(a) Final Withdrawal (F.W.) for Living and Deceased (b) Non-Refundable Withdrawal (N.R.W.)** (i) under Para 58-A for un-employment-10% of member's own accumulation (ii) **58B for Illness-25% of member's own accumulation** (iii) 58-C (a) for **Purchase/construction -75%** Maximum of employer and members own accumulation (b) for additions/repairs/alteration -25% of members own accumulation and (iv) 58-E for **Marriage/Higher Education-50% of member's own accumulation.**

NOTE : FOR NRW COMPLETE PART-I, II, IV ONLY and FOR F.W.COMPLETE PART-I, III, IV ONLY

PART-I

1. Name of Seaman _____ **CDC No.** _____
(IN BLOCK LETTERS)

Regn. No. _____ **Date of Birth** _____ **2. Father's Name** _____

PART-II

(FOR NON-REFUNDABLE WITHDRAWAL)

2. Amount of Non-Refundable withdrawal required Rs. _____ Under Para 58-A, 58-B, 58-C, 58-E
(Please strike out whichever is no applicable)

3. Purpose for which withdrawal is required _____
(Proof of same to be attached. For Construction of Dwelling House enclose-
(i) No Objection Certificate from concerned Authority, (ii) Approved Plan, (iii) Cost of Estimate certificate attested from Competent Authority, (iv) For Purchase of New House/Flat Attested copy of Sale Deed, for illness doctor certificate and for marriage card/Higher education certificate.

PART-III
(FOR FINAL WITHDRAWL LIVING AND DECEASED SEAMAN)

4. Applicant name & relationship with the Seaman (if Deceased) (IN BLOCK LETTERS)
Shri/Smt/Kum_____

5. (a) Whether CDC/Regn. Cancelled: YES/NO (If Yes attach Xerox copy of the Cancellation Order **OR death certificate. If seaman was expired)**

OR

(b) Reasons for claiming final withdrawal of Provident Fund _____

PART-IV

6. Remittance of Amount through RTGS / NEFT
(a) Name of the Bank _____
(b) Branch _____ (c) IFSC / RTGS Code _____
(d) Saving Bank Account No. _____ (e) Contact No. _____
(f) E-mail ID: _____

7. Permanent Add :

Place **:**
Date **:**

Sign/L.H.T.I. of the Applicant
*Sign/R.H.T.I. of the Applicant

Note : 1)Self attestation :
The seafarers are now required to submit self attested documents along with their Final withdrawal/Non Refundable withdrawal application for the purpose of Withdrawal of Provident fund dues affixing his/her signature, name and date thereon and shall also submit documentary evidence by producing any one of attested photocopy of Bank Pass Book, Pan Card, Aadhar Card, Pass Port or Driving License.

टेलीफोन: 022 – 22662044 / 22616925
टेलीफोन: 022 – 6220402 (आयुक्त)
ई: मेल: spfo-commr@spfo.gov.in
वेब: www.spfo.gov.in
फैक्स: 022 – 22616202

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Tel: 022 – 22620402 (Commissioner)
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आयुक्त नाविक भविष्य निधि कार्यालय, मुंबई
पतन, पोत परिवहन और जलमार्ग मंत्रालय
OFFICE OF THE SEAMENS PROVIDENT FUND COMMISSIONER
(UNDER MINISTRY OF PORTS, SHIPPING AND WATERWAYS)

कृपया सभी पत्र व्यवहार आयुक्त के पते पर करें
All Replies should be addressed to the Commissioner

कृपानिधि, 3रा माला, / Krupanidhi, 3rd
9, वालचंद हीराचंद मार्ग, / W. H. Marg
बेलार्ड एस्टेट / Ballard Estate,
मुंबई - 400 001 / Mumbai - 400 00

Ref No:69/IX/796/2026 **Date: 11 AUG 2026**

Office order No. 31 /2026

In supersession of the previous Office Orders, the undersigned hereby directs that, in accordance with the directives issued during the 154th meeting of the Board of Trustees held on 09.01.2026, the old check list has been amended to make the payment process easier and more efficient for the seafarers. Provident Fund dues shall be disbursed exclusively through electronic modes. In this regard, suggestions on the checklist were sought from all the members of the Board of Trustees, based on which this check list has been newly formed. The details of the new check list are mentioned below:

1.	FW Checklist of living Seaman below 60 years.	**ANNEXURE 1**
2.	FW Checklist of deceased seaman.	**ANNEXURE 2**
3.	NRW Checklist for un-employment.	**ANNEXURE 3**
4.	NRW Checklist for illness.	**ANNEXURE 4**
5.	NRW Checklist for purchase of house / flat 58-C (1).	**ANNEXURE 5**
6.	NRW Checklist for construction of house on this land or continuing incomplete construction. -UNDER PARA 58 – C (1).	**ANNEXURE 6**
7.	NRW Checklist for purchase of house site – UNDER PARA 58 -C (1).	**ANNEXURE 7**
8.	NRW Checklist for repairing / renovation of house. UNDER PARA 58 -C (8).	**ANNEXURE 8**
9.	NRW Checklist for Marriage / Higher Education – UNDER PARA 58 -E.	**ANNEXURE 9**
10.	FW Checklist for living seaman above 60 years.	**ANNEXURE 10**

11/8/26

(Capt. Nitin Mukesh)
Commissioner.

Copy to:

i. Office Oder Register.
ii. Circular to Officers / Staff.
iii. Circular to NUSI and FUSI, also uploaded to SPFO and DGS website.

SEAMEN'S PROVIDENT FUND ORGANIZATION, MUMBAI

Revised checklist vide Office Order No. 31 /2026

Date: 11 AUG 2026

Annexure –1

LIST OF DOCUMENTS FOR APPLICATION OF FINAL WITHDRAWAL OF PROVIDENT FUND DUES (LIVING SEAMEN below 60 years of age)

-

Sr No.	REVISED CHECKLIST	REMARK
1	Apply online on SPFO Portal https://spfo.gov.in	
2	Uploaded Self-attested photocopy of all pages of CDC Book (Old / New).	
3	Upload cancelled Bank Cheque Leaf (name of the claimant to be mentioned) or photocopy of Bank Passbook.	
4	Single operated Bank a/c of Seafarer or Joint account with nominee.	
5	Name of Seafarer as it appears on CDC Book and Bank Account should be same.	
6.	Upload Self-attested photocopy of CDC Cancellation Order or letter from Shipping Master for Final Withdrawal of Provident Fund (for those seafarers below 60 yrs claiming FW)	
7.	If Address differs with SPFO records, proof of address shall be attached in such case.	

Date -

Place -

Signature of applicant

Name & CDC No.

SEAMEN'S PROVIDENT FUND ORGANIZATION, MUMBAI

Revised checklist vide Office Order No. 31/2026

Date: 11 AUG 2026

Annexure – 2

LIST OF DOCUMENTS FOR APPLICATION OF FINAL WITHDRAWAL OF PROVIDENT FUND DUES (DECEASED SEAMAN)

-

Sr No.	REVISED CHECKLIST	REMARK
1	Self-attested Application Form by the Claimant / Nominee	
2	Self-attested photocopy of all pages of CDC Book (Old / New)	
3	Self-attested cancelled Bank Cheque Leaf (name of the claimant to be mentioned) or photocopy of Bank Passbook	
4	Self-attested photocopy of Death Certificate of the deceased seafarer.	
5	If Address differs with SPFO records, proof of address shall be attached in such case.	
6	Ensure the Final Withdrawal Application is completed in all respect.	

Date -

Place -

Signature of applicant

Name & CDC No.

SEAMEN'S PROVIDENT FUND ORGANIZATION, MUMBAI

Revised checklist vide Office Order No. 31 /2026

Date: 11 AUG 2026

Annexure - 10

New Annexure No.10 added.

LIST OF DOCUMENTS FOR APPLICATION OF FINAL WITHDRAWAL OF PROVIDENT FUND DUES (LIVING SEAMAN ABOVE 60 YEARS)

For retirement on superannuation/ voluntary/ medically unfit.

Sr. No.	REVISED CHECKLIST	REMARKS
1.	Apply online on SPFO Portal https://spfo.gov.in	
2.	Upload Self -attested photocopy of all pages of CDC Book (Old / New).	
3.	Single operated Bank a/c of Seafarer or joint with nominee.	
4.	Name of Seafarer as it appears on CDC Book and Bank Account is the same.	
5.	If Address differs with SPFO records proof of address shall be attached in such case.	
6.	Ensure the Final Withdrawal Application is completed in all respect.	

Date -

Place -

Signature of applicant

Name & CDC No.